

# Town of Russia Planning Board



## Regular Meeting Minutes

October 24<sup>th</sup>, 2011

*Attendance:* Carolyn Hayes, Paul Antonik, Chris Gauthier,  
Matt Kimak, Jeff Irwin (absent)

*Others Present:* LuAnn Jenkins, Louis Bravo, attached list

Pledge of Allegiance

1. Call to Order: 7:00pm
2. Minutes:
  - a) *September 26<sup>th</sup>, Regular Meeting Minutes: Motion made by Chris, seconded by Paul, all were in favor*
3. Review of Land Use Permits: *NONE*
4. Correspondence:

*Letters from citizens regarding MS&G Scoping (copies mailed already)*  
*Zoning & Case Law update*
5. Town Board Liaison: *Nothing to report*
6. Old Business: *Subdivision Regulations/tabled for another meeting.*
7. New Business: *November Regular Meeting will be on Monday, 28<sup>th</sup>.  
December Regular Meeting will be on Monday.*
8. Visitors wishing to address the Board: *Andrew Gilchrist & Jude Clemente from Material Sand & Gravel have requested to be on the agenda for their Draft Scoping comments.*

At this time Mr. Gilchrist would like to submit a listing of the comments he received from the Board. He would also like to note that comments received from Kyle Braunlich noted an enclosure and he was unsure which of the two Braunlich letters the enclosure belonged to.

The Board asked the audience if anyone had questions that did not pertain to the scoping draft document. Mr. Mark Kennedy would like to know how the proposed zoning regulations are going. Paul stated that he is working with the Town Board on the proposed regulations and that they are almost finished. Louie Bravo stated that they should be done within the next month.

Paul suggested that the Board review the comments received regarding the draft scoping document from Material Sand & Gravel. The Board agrees.

At this time Mr. Gilchrist states that he is not prepared to have answers for the comments received. They are here merely to find out what the next step in the process will be.

The following is a listing of comments:

Letter: NYS DEC  
Email: James L. Davis  
Letter: Dominick Aiello Jr.  
Email: Tom Zembrzuski  
Email: Mark Nagele, Herkimer County Highway Dept.  
Email: Robert & Katie Batson  
Email: Mark Morrissey  
Email: Matt Cucci  
Letter: Joyce & Joseph Zipprich  
Letter: Kyle Braunlich  
Letter: Kyle Braunlich  
Letter: Susan Hazard  
Letter: Susan & Richard Hazard  
Letter: William Kent Chapman  
Letter: Audrey Cucci  
Email: John & Kristi Brennan  
Letter: Mathew Cucci  
Letter: Mark Scheidelman, Town of Trenton  
Letter: Bruce Kellogg, West Canada Riverkeepers  
Email: Cynthia Hill  
Email: Pamela Underhill Karaz  
Email: Nancy Crisino  
Email: Nancy Crisino  
Letter: Dr. Michael De Jesus Jr. M.D.

Letters were read in brief by Paul and some main points of concern were: traffic, air, water, aesthetic resources, noise, endangered & threatened species, property values, the cemetery, bonding, proximity to the school, emergency services and wastewater.

The Board does believe that a Traffic study should be done during peak times from the plant site to routes 28, 365, 12 and 8. Also a market analysis (for demand of product),

geology and hydrology study, an emergency management plan from Material Sand & Gravel, pictures possibly from Putman Road during the day and night of the current scenic vista's, a current description of the plant including the process and staffing and quantities of the materials being mixed. There should be a analysis of the plume possibly for prevailing winds, humidity or other temperature inversions.

Mr. Gilchrist would like to know if the Board is going to obtain technical consultants. Paul states that when the DEIS is being done we will.

One main problem that must be addressed at the next meeting will be what the range for these studies will be. A suggestion of anywhere between a minimum of 1 mile up to 5 miles was discussed.

A work session is scheduled for November 11<sup>th</sup>, and the regular meeting is changed from the 28<sup>th</sup> to Monday the 21st. The December meeting will also be moved from the 26<sup>th</sup> to Monday the 19<sup>th</sup> due to the holiday.

Matt noted that the map submitted with the draft scoping is illegible and asked Mr. Gilchrist if the scoping submittal will be electronic. Mr. Gilchrist stated that it will be submitted electronically also because its required.

Chris made a motion to adjourn and Matt seconded. All were in favor and the meeting is adjourned at 10:00 pm.

Respectfully,  
LuAnn Jenkins



# MEETING ATTENDANCE SIGN - IN

Meeting Date:

24-Oct-11

Committee/Board:

Town of Russia Planning Board

Reason:

Regular Meeting

Please **PRINT** your name clearly to assure the correct spelling in the minutes of this meeting.

1. Kyle Braumlich
2. SUSAN HAZARD
3. Joyce Zippich
4. JOHN G. ZIEMANN  
John Ziemann
5. Audrey Cucci
6. DAVID BAGLEY
7. Beth Denhoff
8. Anne Sheehan
9. Derrick Piper
10. Ivy De Jesus
11. Michael DeJesus
12. Doug Chapman
13. Andrew W. Gilchrist
14. PAUL SCASMAN
15. Richard Hisert
16. Robert L. Manning
17. Donald White
18. PRINCIA Benson
19. Nathan Richmond
20. Tom Sker

21. Bonnie Page-Williams
22. Pam Tinker
23. James A. Tinker
24. Wendy Daley
25. Dale Daley
26. Quetta Proctor
27. Daniel Kaatz
28. Robert Batson
29. Michael T. Green
30. Cindy Hill
31. Mark Kennedy
32. [Signature]
33. Aid [Signature]
34. Mark Morrissey
35. JAMES MANNING
36. Cathy Plante
37. Christine Shahin
38. Pamela J. Ahl
39. Carol M. Plante
40. JOHN T. KALWARA



# MEETING ATTENDANCE SIGN - IN

Meeting Date:

24-Oct-11

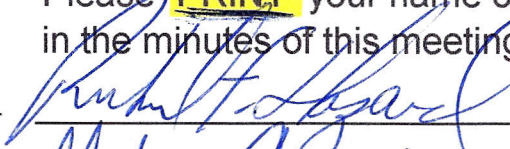
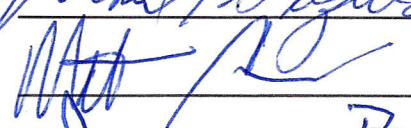
Committee/Board:

Town of Russia Planning Board

Reason:

Regular Meeting

Please **PRINT** your name clearly to assure the correct spelling  
in the minutes of this meeting.

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43.	James Barnard	63.	
44.	Bill Fendsack	64.	
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# TUCZINSKI, CAVALIER, GILCHRIST & COLLURA, P.C.

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Facsimile: (518) 426-5067  
agilchrist@tcgcllegal.com

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## MEMORANDUM

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**TO:** Town of Russia Planning Board

**FROM:** Andrew W. Gilchrist, Esq. 

**RE:** Written Comments received by Town of Russia Planning Board  
On or Before October 17, 2011 Regarding Application for Special  
Use Permit by Certified Road Constructors, Inc. d/b/a  
Material Sand & Gravel for Asphalt Batch Plant

**DATE:** October 24, 2011

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The following is a list of all written comments concerning the Draft SEQRA Scoping Document regarding the above-referenced matter provided to the Applicant by the Town of Russia Planning Board through Memorandum from LuAnn Jenkins dated October 17, 2011 and email communication from LuAnn Jenkins to Tuczinski, Cavalier, Gilchrist & Collura, P.C. on October 19, 2011:

- NYSDEC Region 6  
Rosa Howard, Environmental Analyst 1  
October 11, 2011  
(1 Page)
- James L. Davis  
October 16, 2011  
(6 Pages)
- Dominick Aiello, Jr., PE  
October 16, 2011  
(2 Pages)
- Thomas J. Zembrzusi  
October 16, 2011  
(3 Pages)

- Mark Nagele, PE  
Herkimer County Highway Department  
(1 Page)
- Robert and Katie Batson  
October 17, 2011  
(3 Pages)
- Mark Morrissey  
October 11, 2011  
(2 Pages)
- Joyce and Joseph Zipprich  
October 10, 2011  
(2 Pages)
- Kyle W. Braunlich  
October 17, 2011  
(4 Pages) *Attachment from DEC*
- Kyle W. Braunlich  
October 17, 2011  
(3 Pages)
- Susan Hazard  
October 16, 2011  
(2 Pages)
- Susan and Richard Hazard  
October 10, 2011  
(2 Pages)
- William Kent Chapman  
October 7, 2011  
(1 Page)
- John and Kristi Brennan  
October 16, 2011  
(1 Page)
- Town of Trenton  
Mark Scheidelman, Supervisor  
October 17, 2011  
(1 Page)



- West Canada Riverkeepers  
Bruce D. Kellogg, President  
October 17, 2011  
(1 Page)
- Cynthia Hill  
October 16, 2011  
(2 Pages)
- Pamela Karaz  
October 17, 2011  
(1 Page)
- Nancy Crisino  
October 14, 2011  
(2 Pages)
- Nancy Crisino  
October 16, 2011  
(1 Page)
- Audrey Cucci  
October 13, 2011  
(5 Pages, including Photographs)
- Matthew Cucci  
Undated; e-mailed October 14, 2011  
(3 Pages)
- Matthew Cucci  
Undated; e-mailed October 16, 2011  
(2 Pages)

# Town of Russia Planning Board



## Special Meeting November 7<sup>th</sup>, 2011

Attendance: Carolyn Hayes, Paul Antonik, Matt Kimak, Doug Ossont in for Chris Gauthier

Others Present: LuAnn Jenkins, Louis Bravo (attached listing, no one signed the sign-in sheet).

### Pledge of Allegiance

1. Call to Order: 7:00pm

Chris Gauthier called to be absent.

Topics to be considered tonight concern Material Sand & Gravel's draft scoping document. There were 3 concerns that needed to be addressed for the draft scope: surface water, ground water and air quality. The focus of the discussion was to determine what the range should be for these concerns.

- Surface water: Most studies that Paul had reviewed did not go out beyond a ½ mile radius from the site under consideration. Paul had 4 topographical maps showing North, South, East and West of the site and what the elevations were in those directions from the proposed site of the asphalt plant. The most dramatic was the slope from the site to the Hamlet of Gravesville and the other slopes were mostly uphill after it passed the Mill Creek area. These maps are attached. There was discussion about this and a radius of ½ mile is suggested.
- Air quality: Again, typical studies for this are for a 2 mile radius. There was discussion about prevailing winds, the population center and the school. After discussion it is suggested that this study should have a radius of 3 miles.
- Ground water: Studies for this are typically about a 1 mile radius. The discussion here was regarding the area that is surrounding the Mine which is known to have sandy soil and karst formations. After some discussion a radius of 2 mile radius is suggested.

There was more discussion regarding these suggestions and after consideration the following is decided on for the draft scope from Material Sand & Gravel:

Ground water: Study should be a 2 mile radius  
Surface water: Study should be a ½ mile radius  
Air quality: Study should be a 3 ½ mile radius and must include all Poland  
School grounds and all of the Town of Russia Town Park.

Carolyn also noted that the November Regular Meeting of the Planning Board has been moved up one week to Monday, November 21<sup>st</sup>, at 7:00pm at the Town Office Building.

Paul made a motion to adjourn and Matt seconded. All were in favor and the meeting is adjourned at 7:45pm.

Respectfully,  
LuAnn Jenkins



# MEETING ATTENDANCE SIGN - IN

Meeting Date:

7-Nov-11

Committee/Board:

Town of Russia Planning Board

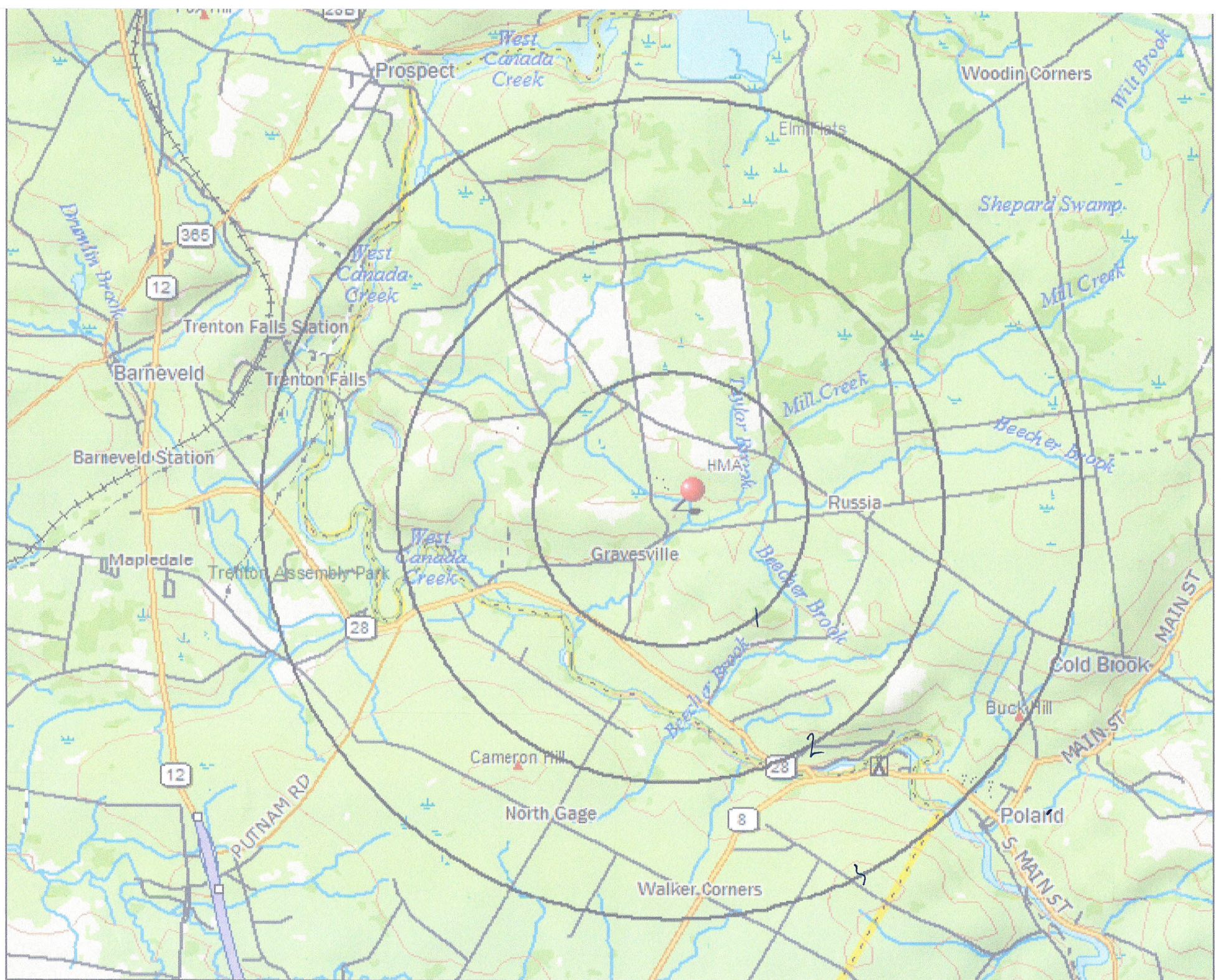
Reason:

Special Meeting

Please **PRINT** your name clearly to assure the correct spelling in the minutes of this meeting.

1.	Susan Hazard	21.	
2.	Mathew Cucci	22.	
3.	Andrew Gilchrist	23.	
4.	Jack <del>Carney</del> Ziemann	24.	
5.	Joyce Zippich	25.	
6.	Robert Batson	26.	
7.	Bob Manning	27.	
8.	Jim Manning	28.	
9.	Dominick Aiello	29.	
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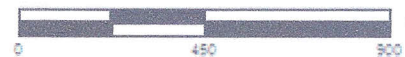
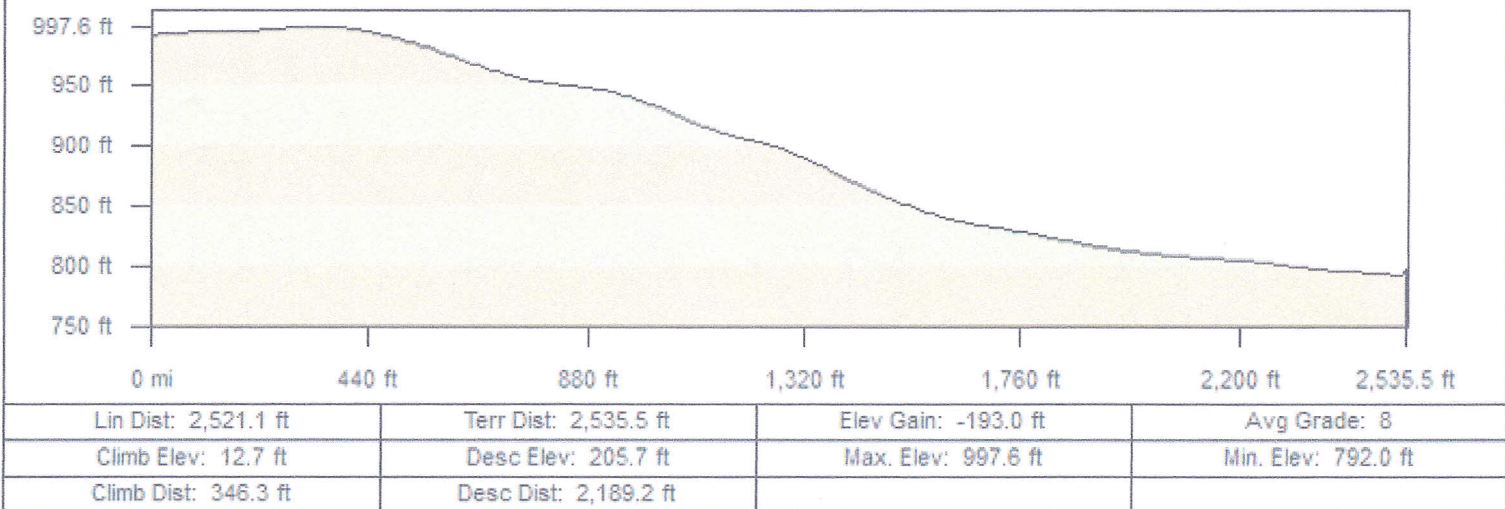


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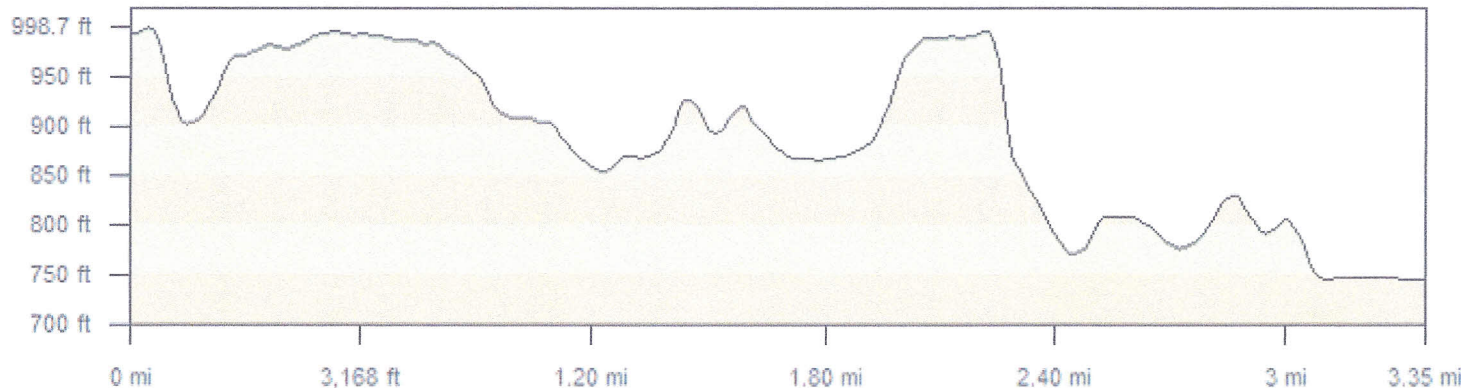
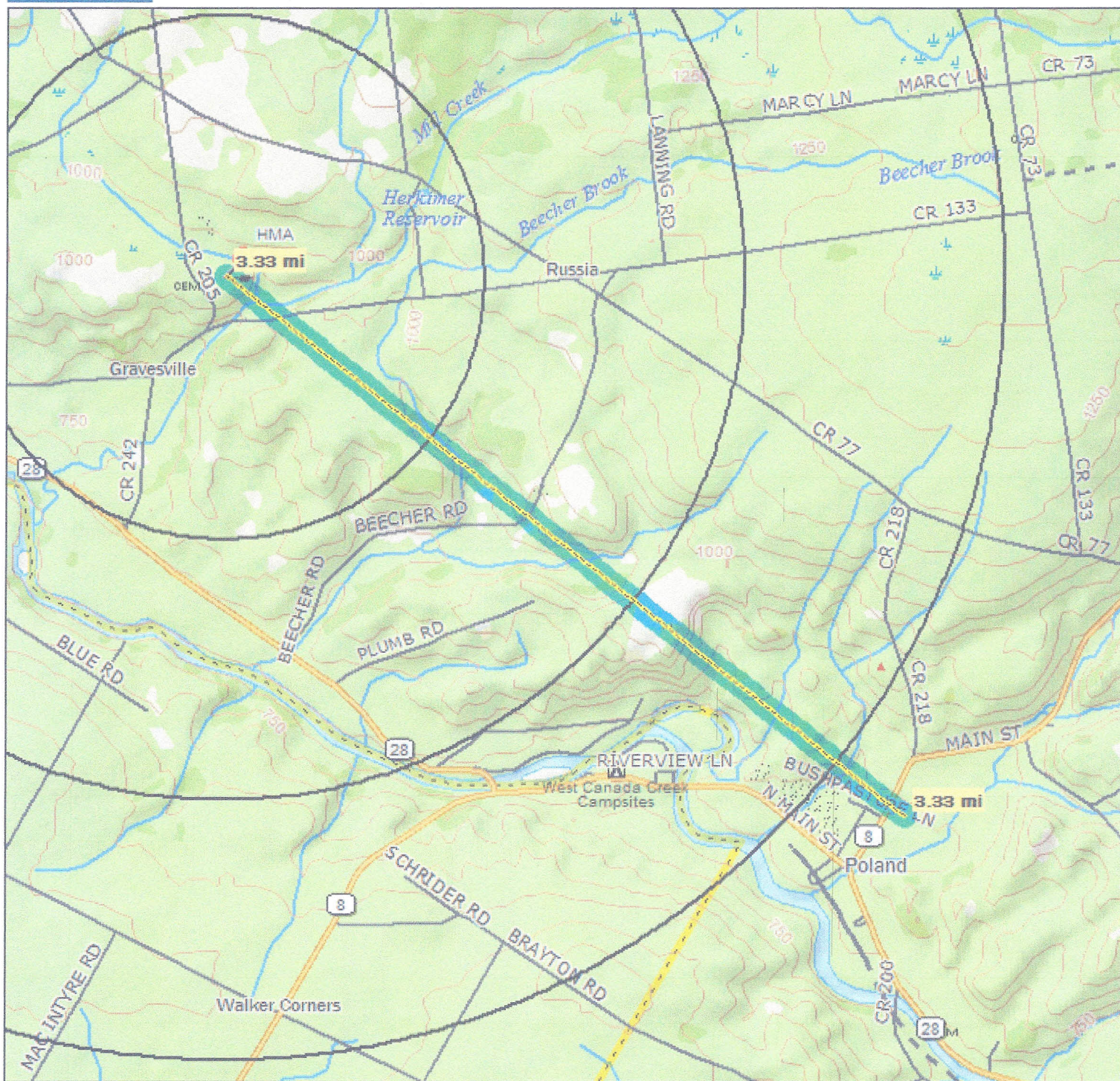


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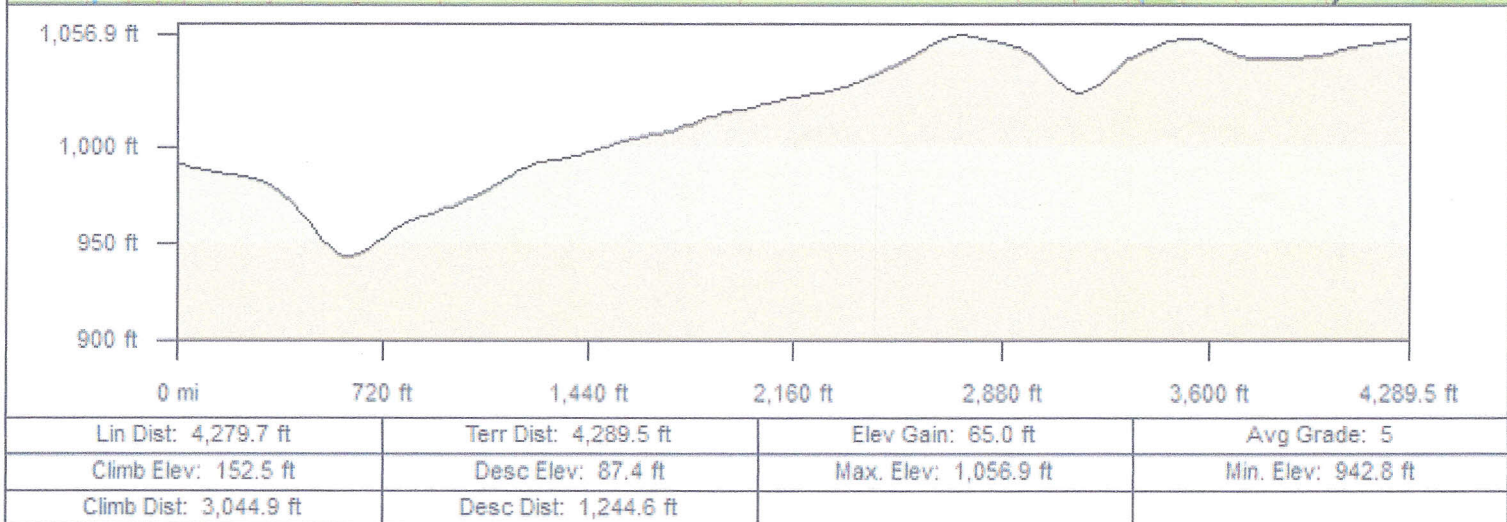
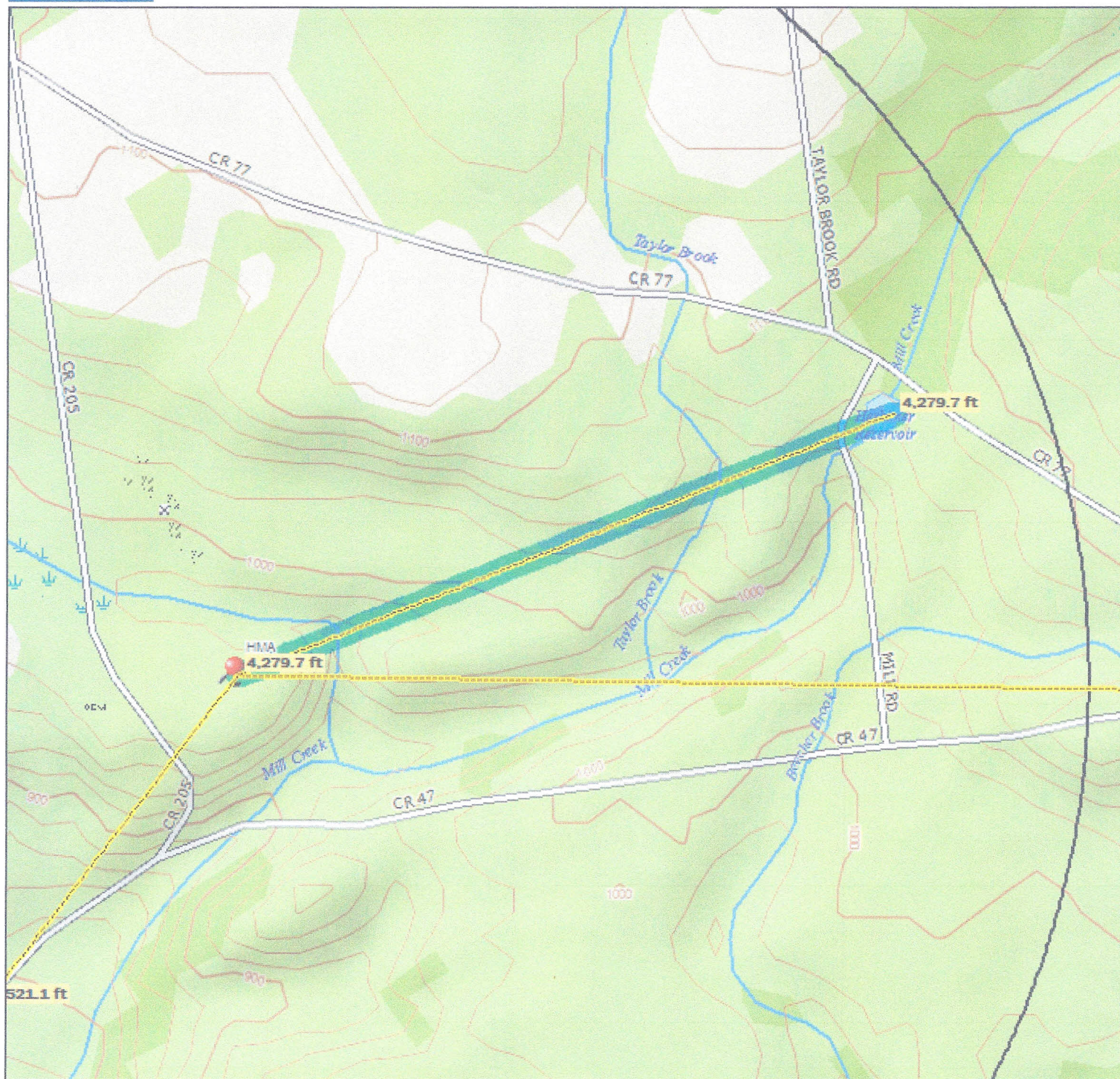




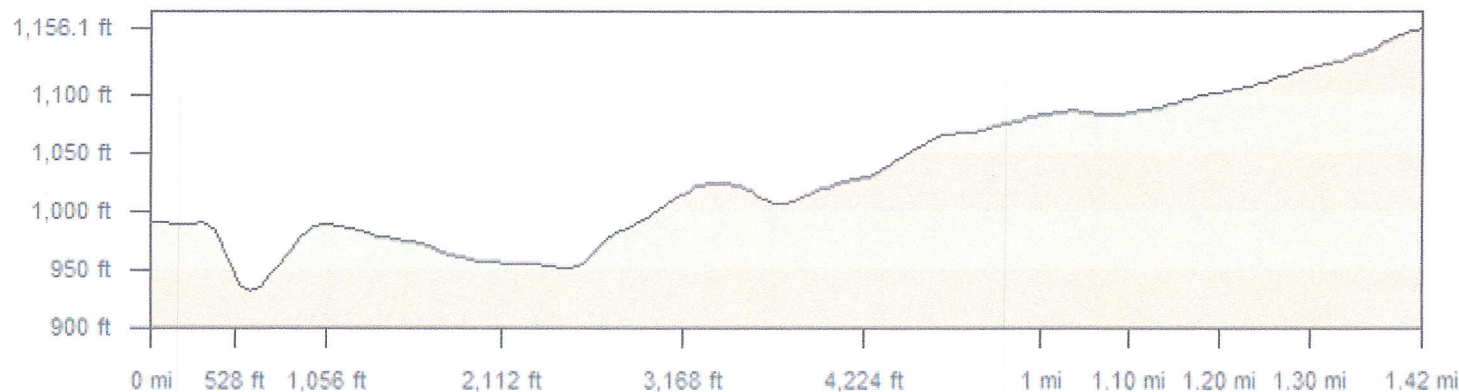
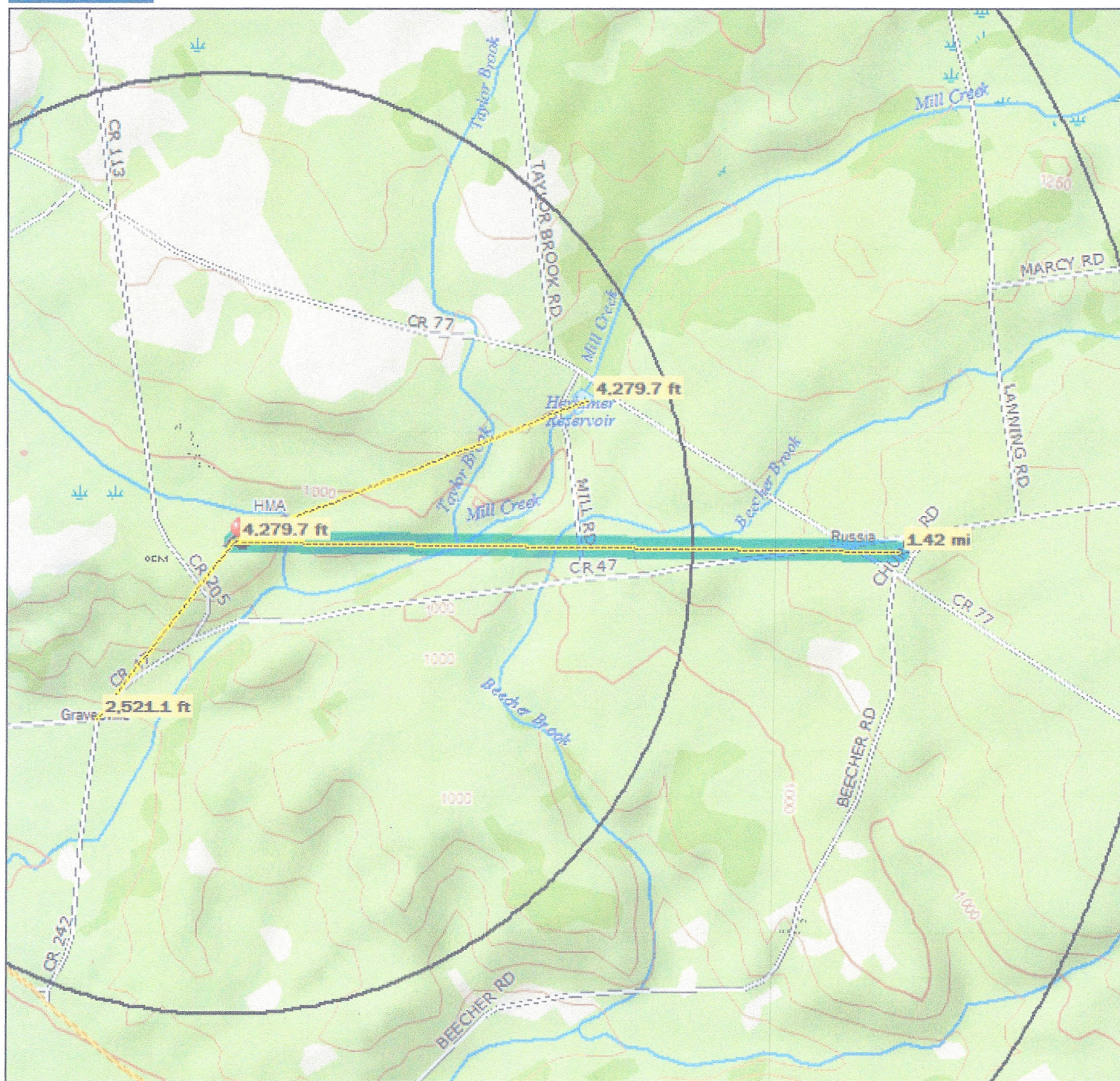
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Climb Elev: 450.9 ft	Desc Elev: 697.8 ft	Max. Elev: 998.7 ft	Min. Elev: 743.5 ft
Climb Dist: 1.6 mi	Desc Dist: 1.8 mi		











Lin Dist: 1.4 mi	Terr Dist: 1.4 mi	Elev Gain: 165.5 ft	Avg Grade: 5
Climb Elev: 286.4 ft	Desc Elev: 120.9 ft	Max. Elev: 1,156.1 ft	Min. Elev: 930.3 ft
Climb Dist: 5,048.7 ft	Desc Dist: 2,454.9 ft		

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